



City of Westminster

# Committee Agenda

Title: **Children, Sport & Leisure Policy & Scrutiny Committee**

Meeting Date: **Monday 24th November, 2014**

Time: **7.00 pm**

Venue: **Rooms 5, 6 & 7 - 17th Floor, City Hall**

Members:

**Councillors:**

Brian Connell (Chairman)  
Richard Beddoe  
Iain Bott  
Paul Church  
Nick Evans  
Barbara Grahame  
Papya Qureshi  
Robert Rigby

**Elected Voting Representatives**

Aki Turan, Parent Governor  
Annie Ee, Parent Governor

**Co-opted Voting Representatives**

Brenda Morrison, Church of England  
Diocese Representative  
Louise McCullough, Roman Catholic  
Diocesan Board Representative

**Co-opted Non-voting Representatives**

Smita Bora, Principal of Westminster  
Academy  
Vacant

**Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda**

**Admission to the public gallery is by ticket, issued from the ground floor reception at City Hall from 6.00pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.**



**An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Sarah Craddock.**

Corporate Website: [www.westminster.gov.uk](http://www.westminster.gov.uk)

**Note for Members:** Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Head of Legal & Democratic Services in advance of the meeting please.

## **AGENDA**

### **PART 1 (IN PUBLIC)**

**1. MEMBERSHIP**

To note any changes to the membership.

**2. DECLARATIONS OF INTEREST**

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

**3. MINUTES**

To approve the minutes of the meeting held on 6 October 2014.

**(Pages 1 - 6)**

**4. ACTION AND RECOMMENDATION TRACKERS**

To note the trackers.

**(Pages 7 - 10)**

**5. CABINET MEMBER FOR SPORTS, LEISURE AND OPEN SPACES**

Councillor Steve Summers (Cabinet Member for Sports, Leisure and Open Spaces) to update the Committee on current and forthcoming issues in his Portfolio.

**(Pages 11 - 16)**

**6. CABINET MEMBER FOR CHILDREN AND YOUNG PEOPLE**

Councillor Danny Chalkley (Cabinet Member for Children and Young People) to update the Committee on current and forthcoming issues in his Portfolio.

**(Pages 17 - 20)**

**7. ELECTIVE HOME EDUCATION**

The Committee will examine the issues associated with children who are educated at home.

**(Pages 21 - 26)**

**8. PROMOTING AN ACTIVE WESTMINSTER**

**(Pages 27 - 40)**

The Committee will review the Council's approach in promoting participation, sport and physical activity for children and young people.

**9. COMMITTEE WORK PROGRAMME**

**(Pages 41 - 44)**

To discuss the Committee's Work Programme for 2014/15.

**10. REPORTS OF ANY URGENT SAFEGUARDING ISSUES**

Verbal Update (if any)

**11. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

**Peter Large  
Head of Legal & Democratic Services  
14 November 2014**

This page is intentionally left blank



CITY OF WESTMINSTER

## MINUTES

CHILDREN, SPORTS AND LEISURE POLICY & SCRUTINY COMMITTEE  
6 OCTOBER 2014

### MINUTES OF PROCEEDINGS

Minutes of a meeting of the **Children, Sports and Leisure Policy & Scrutiny Committee** held on Monday 6 October 2014 at Westminster City Hall, 64 Victoria Street, London SW1E 6QP.

**Members Present:** Councillors Brian Connell (Chairman), Richard Beddoe, Iain Bott, Paul Church, Nick Evans, Barbara Grahame, Papyra Qureshi and Robert Rigby

**Co-opted Members:** Aki Turan, Louise McCulough, Brenda Morrison and Smita Bora

**Also present:** Councillor Danny Chalkley (Cabinet Member for Children and Young People) and Councillor Ian Rowely.

**Apologies for Absence:** Andrew Christie, Tri-Borough Executive Director.

#### 1. MEMBERSHIP

- 1.1 There were no changes to the Membership
- 1.2 The Chairman welcomed Councillor Danny Chalkley (Cabinet Member for Children and Young People) and Jean Daintith Independent Chair of LSCB (Hammersmith & Fulham, Kensington and Chelsea, Westminster) to the meeting.
- 1.3 The Chairman also welcomed Detective Inspector Neil Matthews, Police lead in the Multi-Agency Safeguarding Hub (MASH) and Tri-borough Multi-Agency Sexual Exploitation (MASE) Panel Chair, Emily Harcombe, Social Worker, North Westminster Child Protection Team, Clare Manchester, Young People's Advocate, Jane Coppock Children's Service Manager, Barnardos who will take part in the discussion on Child Sexual Exploitation.
- 1.4 The Chairman announced that Annie Ee from Hampden Gurney Primary School had been appointed to the Committee as Parent Representative.

## **2. DECLARATION OF INTEREST**

- 2.1 No further declarations of interests in respect of items to be discussed were made, other than those noted in the circulated schedule.

## **3. MINUTES**

- 3.1 **Resolved:** That the minutes of the meeting held on 18 June 2014 were approved for signature by the Chairman as a true and correct record of the proceedings.

## **4. ACTION TRACKERS**

- 4.1 The Committee noted that an updated Recommendation Tracker had been circulated at the meeting.
- 4.2 **Resolved:** That the Recommendation and Action Trackers be noted.

## **5. QUESTION AND ANSWER SESSION: CABINET MEMBER FOR CHILDREN AND YOUNG PEOPLE**

- 5.1 The Committee received an update from the Cabinet Member who responded to questions relating to:
- the 2013-14 examination results which showed that 71% of Westminster pupils achieved 5 grades A\*- C at GCSE (including English and Maths), a 1% increase on the previous year.
  - the travel training provided to young people with special educational needs to enable them to travel to and from school independently.
  - the focus of the Early Help Strategy and plans for Play, Youth and Children's Centre Services.
  - the Education, Employment and Training opportunities for 16-18 year olds and care leavers.
  - the promotion of the Duke of Edinburgh scheme in Westminster schools.
  - the opportunities for free day care for 2 year olds across Westminster and the 2 year olds developmental review.
  - the need for additional secondary school pupil places.
  - domestic abuse (male and female).
- 5.2 **ACTION:** That the Westminster City Council School Organisation and Investment Strategy 2014-2016 be circulated to the P&S Committee.

**6. QUESTION AND ANSWER SESSION: CABINET MEMBER FOR SPORTS, LEISURE AND OPEN SPACES**

6.1 The Committee received an update from the Cabinet Member which covered current and forthcoming issues in his Portfolio.

6.2 **ACTION:** That a briefing note be sent to Members regarding Active People Summary Results showing a breakdown of age groups/communities that were most active/inactive.

**7. LOCAL SAFEGUARDING CHILDREN BOARDS ANNUAL REPORT 2013-2014**

7.1 The Committee received the Local Safeguarding Children's Board (LSCB) Annual Report 2013-2014 which detailed both the core functions of the LSCB as well as the proprieties that were established in April 2012.

7.2 The Committee heard from Jean Daintith, the Independent Chair of the Local Safeguarding Children Board (LSCB) for Hammersmith and Fulham, Kensington and Chelsea and Westminster, who gave a presentation on the four priorities in the safeguarding plan for 2014/15 and explained that each priority had a number of key actions for delivery of better outcomes for children. She also outlined the work of the Board and responded to questions.

7.3 The Committee noted the LSCBs were multi-agency partnerships charged with overseeing local arrangements for safeguarding children and the work that had been achieved by the Board on identifying key priorities to be taken forward for the coming year. The Committee further noted the work being carried out to engage diverse communities on the safeguarding of children and the national concerns being addressed by the LSCBs which included neglect of children and young people, child sexual exploitation and gangs and female genital mutilation (FGM).

7.4 The Committee acknowledged the achievements and progress that had been made by the LSCB and the effectiveness of local arrangements to safeguard and promote the welfare of children within the Tri-Borough area.

**7.5 ACTIONS:**

1. That the Tri-Borough Local Safeguarding Children's Board Annual Report 2013/14 be circulated to Members.
2. That the "Top Ten Tips" leaflet be circulated to Members.

3. That a briefing be circulated to Members outlining the Metropolitan Police's experience on dealing with the Tri-Borough.

## 8. REPORT ON CHILD SEXUAL EXPLOITATION

- 8.1 The Committee received a report outlining the priority of protecting children from sexual exploitation for Westminster's Child Protection Service and for the Local Safeguarding Children's Board (LSCB).
- 8.2 The Committee welcomed Detective Neil Matthews, lead in the Multi-Agency Safeguarding Hub (MASH) and Tri-borough Multi-Agency Sexual Exploitation (MASE) Panel Chair who gave a brief summary of Police improvements in Westminster and London in tackling child sexual exploitation, Jane Coppock, Children's Services Manager from Barnardos who talked about working with and supporting victims of child sexual exploitation and Emily Harcombe, Social Worker, North Westminster Child Protection Team who gave a brief anonymised case study, supported by co-worker Claire Manchester, Young People's Advocate.
- 8.3 The Committee also welcomed Councillor Ian Rowley who discussed the work undertaken by the Sex Workers Task Group. The Committee heard about the risk factors that trap vulnerable adults, both boys and girls, (and especially former Looked After Children (LAC)) into having sex in exchange for money, drugs, food, clothes and mobile phones.
- 8.4 Issues discussed by the Committee included:
  - how vulnerable young adults were targeted by gangs.
  - the importance of identifying potential victims of child exploitation at an early age.
  - the importance of recognising that child sexual exploitation can affect children from all different backgrounds and communities.
  - the importance of identifying the abuse of boys and referring these cases.
  - the challenges faced by the transient population in Westminster
  - child runaways and missing children.
  - the different interventions available to help victims identify and recognise abuse taking place in their relationships.
  - the importance of sharing information with other local authorities and agencies
  - the joined up work that the Council, Health Care Workers and the Police were undertaking to reduce the gang's ability to sexual exploit vulnerable young people.
- 8.5 The Committee acknowledged the joined up work being carried out by Westminster Council, the LSCB, the Police and other agencies and considered



that good progress was being made in safeguarding children at risk of child sexual exploitation across the Tri-borough area.

8.6 The Chairman thanked everyone for contributing to the discussion.

8.7 **ACTIONS:**

1. That a briefing note be circulated to Members on the investment being made in tackling gang culture.
2. That a briefing note be circulated to Members on sex education in schools in particular what advice and support was available within the PSHE curriculum in relation to child sexual exploitation.
3. That a briefing note be circulated to Members on what the independent schools sector are doing to tackle child sexual exploitation.
4. That a briefing note to be circulated on the findings of Hammersmith and Fulham's critical friend report and the possibility of holding Tri-Borough P&S Committees in the future.

9. **COMMITTEE WORK PROGRAMME**

9.1 The Committee considered its Work Programme and agreed that the next meeting on 24 November would review Elective Home Education and Promoting an Active Westminster.

9.2 The Committee further agreed that a Task Group would be set up to review the commissioning of the School Meal Service.

10. **EXEMPT REPORT UNDER LOCAL GOVERNMENT ACT 1972**

10.1 **RESOLVED:** That under Section 100 (A) (4) and schedule 12A of the Local Government Act 1972, the public be excluded from the meeting for the following item of business because it involves the likely disclosure of exempt information on the grounds shown below:

<u>Item No</u>	<u>Grounds</u>	<u>Para of Part 1 of Schedule 12A of the Act</u>
9.	Information relating to an individual	1

**11. UPDATE ON SAFEGUARDING ISSUES** (verbal update – see agenda item 9)

11.1 The Committee received an update from the Director of Family Services on two cases.

**12. TERMINATION OF MEETING**

12.1 The meeting ended at 21:17pm

CHAIRMAN \_\_\_\_\_

DATE \_\_\_\_\_



# Action Tracker

Children, Sports and Leisure Committee

## ROUND ONE (18 June 2014)

Agenda Item	Action and responsible officer	Update
-------------	--------------------------------	--------

No outstanding actions.

## ROUND TWO (6 Oct, 2014)

Agenda Item	Action and responsible officer	Update
Child Sexual Exploitation	Information to be provided to members of the Committee on investment in tackling gang culture. <b>Adam Taylor</b>	Officers are drafting this and it will be circulated at an early date.
Child Sexual Exploitation	Information to be circulated to members of the Committee on sex education in schools, in particular what advice and support may be available in relation to child sexual exploitation. <b>Hilary Shaw and Elizabeth Dunsford</b>	Officers are drafting this and it will be circulated at an early date.
Child Sexual Exploitation	Information to be provided to members of the Committee on what independent schools are doing to tackle child sexual exploitation. <b>Hilary Shaw</b>	Officers are drafting this and it will be circulated at an early date.
Safeguarding	That the findings of Hammersmith and Fulham's critical friend report be circulated and the possibility of holding Tri-Borough P&S Committees in the future. <b>Rebecka Steven</b>	Officers are drafting a letter for the Chair to sign.
Safeguarding	"Top Ten Tips" to be circulated. <b>Sarah Craddock</b>	Action complete, emailed to members October 2014.

Safeguarding	Copy of Tri Borough Local Safeguarding Children Board Annual Report 2013/14 to be circulated to members. <b>Sarah Craddock.</b>	Action complete, report circulated via email 8 October 2014.
Safeguarding	A note to be prepared for the Chair in relation to problems experienced by the Met Police in dealing with three separate boroughs.	Officers are drafting a letter for the Chair to sign.

# Recommendation Tracker

Children, Sports and Leisure Committee

## ROUND ONE (18 June 2014)

**Agenda Item**

**Recommendation and responsible officer / cabinet member**

**Update**

**There are no outstanding recommendations.**

## ROUND TWO (6 October 2014)

**Agenda Item**

**Recommendation and responsible officer / cabinet member**

**Update**

**There are no outstanding recommendations.**

This page is intentionally left blank



## Sports, Leisure and Open Spaces Policy and Scrutiny Committee Briefing

**Date:** 24 November 2014  
**Briefing of:** Councillor Steve Summers  
**Portfolio:** Sports, Leisure and Open Spaces

### **1. Sports and Leisure**

#### **Key Performance Indicators**

- 1.1 Overall performance to Q2 (April- September) remains positive and particular highlights include:
- Just over 2.1 million visits recorded to the sports and leisure centres (61% of the full year target). The centres are on track to exceed the annual target of 3.6 million visits this year.
  - 18,014 visits to the Sayers Croft Centre (61.8% of the full year target)
  - 7,180 ActiveWestminster Passport and Concession card holders across all facilities (full year target achieved).
  - 3,910 participants in the exercise referral scheme (39% of the full year target).
  - 87 registered athletes on the 'Champions of the Future Programme' (91.6% of the full year target)
  - 61 accredited sports clubs in Westminster through the 'ActiveWestminster Mark' programme (full year target achieved).
  - 6,000 participant registrations to the 2014 Westminster Mile in May (exceeding full year target)

#### **Improvements to Facilities**

##### **The Porchester Centre**

- 1.2. Works to improve the existing ground floor area of Bridgefield House (the building adjacent to the Porchester Centre) are taking place to create a flexible community space for meetings, training events and activities.

## **Queen Mother Sports Centre**

- 1.3. Proposals to redevelop the reception and cafe facilities at Queen Mother Sports Centre are being progressed and a building contractor has now been appointed. The work will relocate the reception facilities to the ground floor of the building to provide more prominence of the centre from street level and an enhanced experience for customers. The cafe facilities will be moved to a more central location within the main centre which will provide a more convenient environment for residents and other users. Procurement for the works is taking place and works are due to start in the Autumn.

## **Sayers Croft**

- 1.4. Works to extend and improve one of the accommodation blocks at the site have now completed, which has provided new toilets and shower accommodation for visitors.

## **Improvement works to the Games Area at Queens Park Gardens**

- 1.5. The planned improvement works to the 'free to access' Games Area (new fencing, floodlighting and improvements to the surface) and the provision of new outdoor gym equipment at Queens Park Gardens has commenced and are due to complete in November.

## **Major redevelopments**

### **Active Queen's Park Project**

#### **The redevelopment of Moberly & Jubilee Sports Centres**

- 1.6. Planning permissions were granted in April for proposals for Moberly Sports Centre by the London Borough of Brent and for Jubilee Sports Centre and Queen's Park Gardens by the City of Westminster. Design and contractual work is being progressed and 'phase 1' of the works programme will begin at Moberly in March 2015. Jubilee will remain open whilst Moberly is redeveloped.

#### **Seymour and Queen Mother Sports Centres- Feasibility for Potential Re-Developments**

- 1.7. Officers are assessing the possibility of a redevelopment of the Seymour Leisure Centre and Queen Mother Sports Centre sites to provide a major improvement to the sports and leisure facilities. Feasibility assessments are being progressed which are being considered by the Council's 'Commercial Opportunities Board'.

## **Initiatives and Events**

### **Champions of the Future Event**

- 1.8. Pimlico Academy hosted an evening seminar for 27 'Champions of the Future' athletes currently being supported by the programme. The participants took part in a number of workshops designed to help them in broader aspects of athlete development, including diet and training methods. Following the recent summer application window the programme has now supported 87 talented young people and adults across Westminster.



## **ActiveWestminster Awards**

- 1.9. The annual ActiveWestminster Award event will take place at Lords Cricket Ground on the 28<sup>th</sup> November. 350 Award nominations have been received and the panels have almost completed their short listing with invitations going out to the top 3 finalists in each of the 10 categories. The awards team are now focused on arrangements for this 5th annual awards event.

## **Westminster Mile 2015**

- 1.10. An ambitious target of over 8,000 participants has been set for the event next year with a strong focus on promoting participation from children and families. Initial discussions with BUPA are have taken place with a view to expanding the 'activation zone' in Green Park to be much larger and attractive to participants to spend more time at the event during the day.

## **Other issues**

### **Leisure Centre contract re-let**

- 1.11. Officers are progressing with the procurement strategy for the sports and leisure facilities contract which is due to commence from 1<sup>st</sup> July 2016. A 'market engagement day' took place on Friday 10<sup>th</sup> October with potential bidders for the new contract to discuss a number of 'Key Lines of Enquiry'

## **2. Libraries and Culture**

### **Church Street library**

- 2.1. The library has been subject to a number of water ingress related issues. Works started in April 2014 to rectify these issues, with the library remaining open but some internal areas cordoned off for periods of time. The biggest impact has been on the sub basement, which houses a community meeting space, youth zone and a learning zone, which has been closed since July. The building works were completed on schedule and the library re-opened on 20 October.

### **Marylebone library / Luxborough Street development**

- 2.2. A priority of the council is to provide a state-of-the-art new Marylebone Library for local residents, within a mixed development on Luxborough Street, at a time when many libraries across the country are being closed.

A procurement exercise was carried out in late 2013 and a preferred bidder was selected and the recommendation to approve the contract was given in February 2014. However the contractor requested substantial changes to the Agreement for lease and to the financing of the project which were considered material changes to the terms of the procurement and were therefore unacceptable to the council.

After consideration of options and following legal advice for progressing the contract and getting the scheme on site, the strategy is now to choose a developer from the WCC Developer Framework Panel (DFP) for the redevelopment of the Marylebone library and associated accommodation on a Design and Build contract. This strategy

has Cabinet Member approval and the necessary authorisation to proceed with the procurement process.

A mini competition will be run in accordance with the Framework Agreement governing the DFP to select a preferred bidder. Invitations to tender are due to be sent out at the beginning of November and it is anticipated that, following the appropriate completion of the tendering process, notice of award of contract will be issued in January 2015 and contract engrossment would be completed in March 2015. The need to re-procure has led to a delay in commencement of the works and it is now anticipated that the library will be completed and open in summer 2016.

### **Queen's Park library and Charing Cross library roof**

- 2.3. Queens Park library re-opened on 3 November 2014 following redecoration. New lighting was installed out of hours over and had no impact on service delivery. Essential repairs to Charing Cross roof began on 8 September 2014 and are scheduled to run for 14 weeks, the work is on schedule to be completed on time.

### **Paddington children's library**

- 2.4 The application to redevelop the Westbourne Baptist Church was approved at Planning Committee on the 11 November subject to s.106 agreements. The application includes provision of the library on a peppercorn rent for 99 years. Progress on developing s.106 has started.

### **Volunteers**

- 2.5. The Libraries volunteer recognition event will be hosted by the Lord Mayor at City Hall on 7 January 2015. Approximately 150 volunteers who support and deliver a range of activities across libraries and archives are to be invited and will be presented with a certificate.

Libraries have joined the recently launched Westminster Supported Employment scheme and will be offering short term volunteer and work experience placements and have been approached by Westminster Mental Health Recovery Team, North Westminster Recovery Team and Westminster Employment to arrange placements for their clients.

### **Archives**

- 2.6. Following the highly successful August commemorations of WW1 outbreak, the service has delivered a programme of education and intergeneration events, including workshops, walks, artefact handling, teacher inset days and re-enactments with National Army Museum. All events focus on how the war affected residents and places in Westminster and over 1,300 children and 182 adults participated.

### **Registration service**

- 2.7. Limitations on the capacity of the marriage suites at Mayfair library, compared with Old Marylebone Town Hall, have reduced the number and scale of ceremonies Westminster can host. To offset this, a partnership venue able to cater for larger wedding parties to host ceremonies at weekends has been procured. The appointed partner venue is Asia House in New Cavendish Street.

A press release about the new venue was issued on 29 October and the first of a series of open evenings for the public will be held on 1 December. A press reception from 6.00-7.00pm will be held on 17 November to enable them to see the ceremony and reception rooms and speak to the registrars. Bookings for Asia House will be taken from 3 November.

The legislation enabling civil partnership conversions to marriage will be implemented on 10 December 2014. A 'register of interest' has been compiled comprising 60 couples to date and once their conversion appointments have been allocated, the diary will be open for further bookings from 3 November. It is expected that Westminster will host the most conversions in England and Wales on the first day – as they hosted the largest number of civil partnership ceremonies in England and Wales on 21 December 2005 with 20 ceremonies held at the Old Marylebone Town Hall.

A special ceremony to mark the 10<sup>th</sup> anniversary of citizenship ceremonies is taking place on 24 November at 3.00pm by kind invitation of the Dean of Westminster in the Jerusalem Chamber at the Abbey, which is not usually open to the public. Ten new citizens, one for each year of citizen ceremonies have been invited to attend.

### **Arts and culture**

- 2.8. Westminster City Council's Cultural Partnerships teams have been awarded £35,000 from the Ministry of Defence's Community Covenant for the Mobile Sport and Arts project. The project will see adult learning; arts activities and sports events take place in libraries, leisure centres, the Abbey Community Centre and sports clubs for the local community and the service personnel of Wellington Barracks and their families.

## **3. Volunteering and the Voluntary Sector**

### **City Guides**

- 3.1 Quarter 2 was extremely busy for City Guides with them supporting London's major summer events including Ride London, Open House Weekend, Notting Hill Carnival and the Tour de France. Officers are developing a new monitoring report which will better display the impact of City Guides on the community and the volunteers who participate. This will be in place by the next quarter. The new monitoring report will include the number of new volunteers at each event and dropout rates to allow us to better measure the popularity of events and engagement with volunteers.

### **Volunteer Brokerage**

- 3.2 The Volunteer Brokerage service continues to over perform its targets for volunteer registrations and placements. Including do-it.org registration, there were 1,122 new volunteer registrations for the second quarter for the final year of the current contract against a target of 712, which has exceeded the target by 57.6%. There have been a total of 258 placements for this quarter, which has exceeded by 3.2% the target of 250.

### **Team Westminster Volunteering Strategy Implementation**

- 3.4 The Work is on-going to implement the commitments contained within the volunteering strategy. The procurement of the Westminster Time Credits service is

also progressing as part of a pan London framework against which locally or thematically specific service can be called off. The Council is now inviting interested organisations to bid for the service.

- 3.5 The specification for a new Volunteering Brokerage service which combines general brokerage with a more targeted service where the Provider will broker a volunteering opportunity based on someone's personal skills and interests is currently being developed by officers. As such, the procurement of the new Brokerage Service will be combined with the procurement of the new Community Web Portal.



City of Westminster

## Cabinet Member Update

**Meeting:** *Children and Community Services Policy and Scrutiny Committee*  
**Date:** *24<sup>th</sup> November 2014*  
**Title:** *Better City Better Lives, Children and Young People Progress Report*  
**Report of:** *Councillor Chalkley, Cabinet Member for Children and Young People*

### **1 Better City, Better Lives Priorities**

#### **1.1 We will ensure that at least 80% of resident children in the borough are granted at least one of their top three preferences for schools.**

In March 2014, 94.9% of Reception Class and 83.6% of Secondary transfer resident children were granted at least one of their three preferences. This compares to 95.7% (national) and 92.5% (London) for Primary Schools and 95.5% (national) and 90.7% (London) for Secondary school.

#### **1.2 We will provide 240 extra primary school places and 60 extra secondary school places in 2014/15, ensuring we keep pace with projected demand.**

In 2013-14 the Primary capacity was 11,751 places and Secondary capacity was 10,002 places. For 2014-15, ARK Atwood has opened with the full 420 with the full complement of 420 Primary pupil places. No new Secondary places have been provided as yet but a working party has visited a number of sites to assess future options as part of a programme to deliver 435 new places by 2017.

#### **1.3 We will ensure that at least 80% of children in foster care are placed locally through the Tri-borough Fostering and Adoption Service.**

In 2013-14, 83% of young people requiring foster care were placed with Tri-borough foster carers. Since April 2014, 66% (33 of the 50) children or young people requiring foster placements have been placed with Tri-B foster carers. Seven referrals are ongoing which may improve the percentage rate.

#### **1.4 We will ensure that all children, in new proceedings starting 1 April 2014, with a plan for adoption, will be placed with their adopters within 12 months of coming into care.**

In 2013-14, eight children had placement orders starting after April 2013 and two of these children were placed with their adopters within 12 months. As at 30th September 2014 there were three children in the adoption process whose placement orders started after April 2014. Of these, two were placed with adopters within the 12 months timescale. The third case has been in the adoption process for six months and is currently waiting to be matched to adopters.

#### **1.5 We will provide 675 free day care opportunities for two year olds.**

The DfE termly data release now includes all families who meet either the 20% or 40% entitlement from the expanded eligibility criteria. 801 families in Westminster have been identified, an increase of 19% from the initial termly release of (675). 61% (491) meet the 20% criteria and 39% (310) meet the 40% criteria. At present there are sufficient places to meet demand. Capacity building, especially with schools and other early years provision, is focused on creating additional places for the Spring 2015 term onwards.

**1.6 We will ensure that at least 50% of families on the Troubled Families programme will have resolved their offending, anti-social behaviour and poor school attendance.**

In October (the latest Payment by Results claim) we have achieved Payment by Result (PbR) turn around for 52% in the now reduced Westminster cohort. Following negotiations with Department for Communities and Local Government (DCLG) a reduced cohort size from 790 to 640 has been agreed with DCLG. There are two more payment by results windows until the end of Phase 1 of the Troubled Families programme, January 2015 and May 2015. Westminster is on track for 75-80% PbR turn round by that time.

**1.7 We will ensure that there is a place in education, employment and training for every young person after they complete their GCSEs.**

In September 2014, 99% of school year 11 leavers had an offer of a place; this provisional figure is comparable to the figure of 99.6% for the 2013 year. The activity survey which will show post 16 transition outcomes will be finalised on 31<sup>st</sup> October 2014 and published in December 2014.

**1.8 Working with the Sir Simon Milton Foundation, Network Rail and the University of Westminster, we will start on the building of the University Technical College to ensure that Westminster has a skills ready workforce which matches the needs of the employment market.**

A consortium of Bouygues-Redrow has been appointed by the City Council as the developer for the UTC and a detailed planning and building programme together with risk analysis and options is being prepared.

The UTC Principal is currently being recruited with interviews and appointment before Christmas. An amended Educational Brief has been submitted to the Government together with our admissions policies. Both documents will be refined by the Principal when in post. Prior to Christmas, a statutory education consultation will be undertaken and also the planning consultation prior to the submission of a planning application by mid December or early January 2015.

**1.9 We will ensure that 75% of Westminster's pupils will achieve 5 grade A\*-C at GCSE, including English and Mathematics, in 2014.**

In 2013-14 Westminster published results of 71% of Westminster pupils achieving 5 grade A\*-C GCSEs, including English and Maths, compared with 70% the previous year. This result maintains Westminster's position well above the national rate of 53% (which is down from 59% in 2013). DfE have published provisional results showing that 67% of Westminster pupils achieved 5 grade A\*-C GCSEs, however this figure is still being finalised with schools and a final figure will be known in January 2015.

**1.10 We will promote school readiness, testing new approaches through the Neighbourhood Community Budget Pilot in Queens Park.**

An integrated (health and education) 2 year assessment is being piloted in Queens Park Ward between Sept 2014 – Dec 2014. Year to date, 53% (41 of 77) 2 year old children have had a 2 year old assessment in their setting. Ten parents have attended parenting skills training in the 1st year of their child's life which is on track to achieve the target of 14. Five community champions recruited since April 2014.

**1.11 We will increase the proportion of children in Westminster Primary Schools who achieve or exceed Level 4 in Reading, Writing and Mathematics in Standard Attainment Tests [SATs] to 80%.**

The 2014 Primary school Key Stage 2 L4+ results for 2014 are 85% (up from 79% in 2013). This is well above this year's national average of 79%.

**1.12 We will hold more perpetrators of domestic violence to account for their actions through prosecution and effective programmes which address their behaviour.**

In Westminster City Council, every woman will now be asked whether they have experienced domestic abuse during the course of any social work assessment. During the second quarter of 2014, every father

or male carer will be included and spoken to as part of any social work assessment especially those triggered by reports of domestic abuse.

**1.13 We will ensure that 75% of 2 year olds in Westminster will receive a developmental review, targeting 2 year olds in the city's most deprived wards.**

Information on this project will be provided by Public Health for the next Policy and Scrutiny Committee.

**1.14 We will reduce the numbers of adolescents needing to come into care to 45.**

Since April 2014, 32 (68%) of the 47 of young people coming into care were aged 14-17 years. Westminster continues to have a higher rate for Unaccompanied Asylum Seeking Children (UASC) and secure remands. There has also been a number of European Nationals who are 17 years old who arrived in the UK or were abandoned here who have sought accommodation under the Children Act 1989 Section 20 status as young people with no person who has parental responsibility for them in the UK.

**1.15 We will reduce the number of 16-18 year olds [years 12 and 13] Not in Education, Employment and Training [NEET] to 37.**

Due to school holidays information as at July 2014 provides the most current status. In July 2014, 39 young people in school years 12 and 13 were recorded as being NEET. Of these, 13 (1.2%) were in school year 12 and 26 (2.3%) in school year 13. The annual activity survey is due to be published by DfE in December 2014 and provides information on the current activity of year 11s.

Three Month Averages - NEET June 2014	Academic Age 16 -18 (year 12-14)								Change between ave
	2013-14				2012-13				
	Apr-14	May-14	Jun-14	Ave	Apr-13	May-13	Jun-13	Ave	
ENGLAND	5.3%	5.4%	5.5%	5.4%	5.9%	5.9%	6.0%	5.9%	-8.5%
LONDON	4.0%	4.1%	4.1%	4.1%	4.8%	4.8%	4.8%	4.8%	-14.6%
Westminster	3.2%	3.3%	3.3%	3.2%	7.7%	7.8%	7.6%	7.7%	-58.4%

**1.16 We will increase the number of Care Leavers who are in Education, Employment and Training [EET]**

As at 31<sup>st</sup> March 2014: 68.6% (83 of the 121 young people) were in education, employment or training. As of 30<sup>th</sup> September 2014 61% of care leavers who were EET. The target for care leavers who are EET is 75%.

**1.17 We will improve our approach to joint safeguarding with the Police in relation to Child Sexual Exploitation [CSE].**

Westminster Children's Services and the Metropolitan Police are subject to Pan-London Child Sexual Exploitation Operating Protocols. All new cases are assessed by the Multi Agency Safeguarding Hub [MASH]. Police are invited to all Strategy Meetings regarding CSE cases as part of Joint Investigation Protocols. The new Police Pan London Missing Persons Team will link with Tri- Borough MASH.

**1.18 We will work with more than 30 families in 2014/15 to ensure their children, who are disabled or have special educational needs, have the support of a joined-up Education, Health and Care Plan.**

Following the implementation of the Children and Families Act in September 2014 we have started the process for assessing young people for a joined-up Education, Health and Care plan. Following the first half term we have started the 20 week assessment process with eleven young people and their families from Westminster, which means we are on target to work with 30 families by the end of the academic year.

**1.19 We will train twelve young people with special educational needs to enable them to travel to and from school independently.**

Travel trainers have worked with ten WCC children over the last year, to enable them to travel to and from school independently. More young people will be identified for this support during the 2014/15 academic year, starting from September 2014.

**1.20 We will provide ten young people who have learning difficulties with local specialist further education provision to support them in gaining independence and employment.**

In September 2014 the new build Kennet West Skills centre opened its doors to its first cohort of learners. Fifteen WCC young people will be attending the Kennet West Skills centre partnership between QEII/Westminster Kingsway College from September 2014. The provision has 18 learners enrolled (10 from WCC) and will increase to 30 places from 2015.

**1.21 We will increase the number of mentors who work specifically with young people involved in crime to reduce their re-offending to 80%.**

Currently, 50% of our highest risk young people are offered a mentor. We currently have a cohort of mentors who are undergoing enhanced training on working with our young people involved in the criminal justice system. We are working to increase the number of volunteer mentors so that we have a pool of volunteers to match the assessed needs of these young people.

**1.22 We will provide more support for young carers.**

Spurgeons now have an established venue (Ebury Bridge Centre) in Westminster which has become a popular spot for many young carers attending ongoing group sessions that are delivered at the centre. Youth carers attendance has steadily increased since the July 2014 engagement event, with seven new carers accessing their services in Westminster.

**1.23 We will support more vulnerable children [e.g. Looked After Children, children in need of Education, Health and Care Plan] to transfer successfully from primary to secondary school.**

There are a total of 71 children at level one (highest level of need). All these children have now been made an 'offer' of support based on the available interventions and progress will be followed up on a one to one basis between now and December 2014.

**1.24 We will improve the health of children and young people by encouraging families to use primary care services more effectively and reducing attendance at A&E by 10%.**

The three Inner London CCGs (Hammersmith and Fulham, West London and Central London CCG) are developing local 'Connected Care for Children' clinics based in GP surgeries. The Connected Care for Children model which links hospital based paediatricians to GP surgeries continues to be rolled out on a pilot basis by all three inner London CCGs with initial results confirming high satisfaction levels from families. Data regarding the 10% reduction target is currently being processed and will be provided to the committee at the meeting on 12<sup>th</sup> January.

**1.25 We will improve safeguarding actions by Children's Services, Health and Police in relation to FGM.**

We are working with Health to agree a protocol whereby all women who have suffered FGM are referred to Social Care for a social assessment of circumstances and have developed written materials for families from affected communities. Workshops for staff have been held to ensure that all staff are trained in being able to identify and prevent FGM. A three month (October to December 2014) pilot project is being developed to support and assess mother's who have had FGM and give birth to girls or have girls in the family. As at September 2014 there had been 18 referrals which is an increase from 3 referrals at the start of reporting.

**1.26 We will reduce the numbers of young people offending by 20% [to 69 young people from 87].**

As MOJ information is published six months in arrears. MOJ have recently published a recalculated figure for the previous year (April 2012 to March 2013) which shows 101 First Time Entrants in Westminster (an increase from the 87 previously published by MOJ). If the target reduction in numbers remains to reduce to 69 this will be difficult to achieve in 2014-15 as it represents a 32% reduction in numbers. A 20% target based on the recalculated figure would be a reduction in numbers to 81 young people from 101.



## REPORT FOR CHILDREN, SPORTS AND LEISURE POLICY AND SCRUTINY COMMITTEE

### ELECTIVE HOME EDUCATION

**Monday 24 November 2014**

Westminster City Council adopted a revised Elective Home Education Policy from March 2014.

This report outlines emerging issues and developments in the provision of services to support children in families who have elected to home educate.

In the light of these, Policy and Scrutiny Committee members are asked to consider:

- (a) What their view is currently of the relationship between Westminster City Council and Elective Home Education families
- (b) Whether they would like to make any recommendations to officers with regard to Local Authority support for Elective Home Education families resident in Westminster

#### **1. Elective Home Education – overview and National Context**

- 1.1 Education is compulsory – school is not. Parents/carers have a duty in law to ensure that their children receive an efficient and suitable full time education; whilst many choose to do this by ‘regular attendance at school’, others will elect to home educate their children.
- 1.2 Elective home education (EHE) is the term used to describe parent/carers’ decision to provide education for their children at home instead of sending them to school. This is different to home tuition provided by a Local Authority or education provided by the Local Authority other than at school.
- 1.3 The numbers of families in England who home educate are not known. Graham Badman, in the *‘Report to the Secretary of State on the review of Elective Home Education in England’* (2009) quotes DFES data from 2007, when approximately 20,000 children were known to their local authorities as home educating.
- 1.4 This figure is supported by data available on a home education website *EdYourself*, maintained by Fiona Nicholson, an independent consultant in the field. This reports that ‘snapshot data’ from 152 Local Authorities in England, in April 2013, indicated 20,842 known home educated children.
- 1.5 However, Badman went on to say the number was more likely to be nearer 80,000 and it is widely acknowledged that true figures are currently impossible to establish.

1.6 Reasons families will electively home educate vary widely but include the following.

- a general philosophy on child centred learning, with parent as the primary/best educator and the child learning at their own pace
- a wish to spend more/quality time with children in their formative years
- parents who travel – EHE offers continuity with flexibility
- a belief that health or special educational needs are best met at home
- a belief that schools are too structured
- a belief that schools are not structured enough
- a belief that a child is being bullied or is unhappy at school
- failure to secure a place at a school of choice
- to avoid being prosecuted for non-attendance at school
- to avoid a potential permanent exclusion from school

## **2. Recent developments in Westminster**

- 2.1 From September 2013, support for children who are electively home educated has been provided by the ACE (Attendance (statutory functions), Child employment and entertainment and Elective home education and children missing education) team. The team is responsible for fulfilling the Local Authority's statutory duties with regard to EHE.
- 2.2 The Local Authority is committed to operating a consistent standard of support and intervention across Westminster City Council, the London Borough of Hammersmith and Fulham and the Royal Borough of Kensington & Chelsea, combining and adopting previous best practice from each of the boroughs.
- 2.3 Following consultation with professional staff in each borough and two meetings with advocates for EHE families between April 2013 and December 2013, the revised EHE policy was formally adopted in Westminster on 25 March 2014 following confirmation from the Cabinet Member for Children and Young People.
- 2.4 The revised policy and procedures outline a process whereby a Local Authority Home Education Adviser (HEA) will, wherever possible, meet with all EHE families to discuss education provision and offer advice if necessary.
- 2.5 Although home visits are offered, and in the significant majority of cases preferred by families, the LA fully accepts these are not compulsory and alternative venues (such as libraries, council offices or cafes) are also possible.
- 2.6 In the small number of cases where families have been steadfast in their wish to have no interaction with the LA in relation to EHE, further options, such as providing a professional endorsement of education provision, have been considered.

- 2.7 The team have worked with in excess of 100 EHE families since September 2013 across the three councils, with 116 children meeting with the HEA, with the agreement and cooperation of their parents; 12 of these meetings have involved Westminster residents.

**Case study 1**

An Elective Home Education mother, who was well known to the Home Education Adviser (HEA), had to appear in court in relation to a custody dispute with her husband. The HEA was able to provide a report for the court, supporting the education provision being made for the children at home; education was not therefore able to be used as a reason for the husband to get full custody.

**Case study 2**

Parents who had elected to home educate their 15 year old were supported by the HEA in getting information about exam facilities and college placements. Because of her direct involvement, the HEA will be able to provide a reference in relation to the young person's learning, ensuring she will be able to start her chosen 'A' level courses.

- 2.8 However, in 3 cases (2 in Westminster), families, supported by advocates have been adamant that they will not meet with the HEA; other methods to establish that the child(ren) are in receipt of education have been suggested and LA officers' efforts continue.
- 2.9 Section 7 of the Education Act 1996 states that a parent of any child of statutory school age must ensure that the child receives efficient full-time education that is suitable to their age, ability and aptitude and to any special educational needs the child may have.
- 2.10 Local Authorities have a duty to be satisfied that all children of statutory school age resident within borough boundaries are in receipt of education provision, in school or otherwise; this fully respects families' rights to EHE.
- 2.11 In addition, the Education Act 2002 confirms 'A local education authority shall make arrangements for ensuring that the functions conferred on them in their capacity as a local education authority are exercised with a view to safeguarding and promoting the welfare of children'.
- 2.12 Westminster Legal Services advised that the revised policy, including the wish to meet with EHE families if possible, is legally compliant; the new policy was therefore formally adopted in March 2014.
- 2.13 An option is also available for the Local Authority to initiate School Attendance Order Proceedings; if proceedings are successful, the Magistrates would direct the children to enrol at a school, unless the family provide evidence to the court of the provision being made. The latter is what Local Authority officers aim to establish through their contact with families, as described in the policy.

- 2.14 The change of policy has led to a level of interest in some parts of the Westminster EHE community who have made contact with local MPs and Councillors, questioning the introduction of a policy that supports Local Authority officers routinely attempting to meet with EHE families, as they maintain this is not supported by DfE EHE guidance 2007.
- 2.15 Professional bodies nationally are currently discussing the DfE 2007 guidance in relation to EHE which many believe is in need of revision, as it can be interpreted as not always helpful in supporting Local Authorities to fulfil their statutory responsibilities.

### **3. Background in Westminster**

- 3.1 Historically, Westminster officers had developed a strong relationship with EHE advocates and families who electively home educate. This involved regular meetings, discussions about policy documents and input into training and information sessions for colleagues.
- 3.2 The previous Westminster policy adhered closely to the DfE 2007 guidance. The revised policy, whilst having due regard to the DfE guidance and adopting a significant amount of content in the original Westminster policy, attempts to ensure the Local Authority can have greater confidence that all EHE children resident in the borough are in receipt of a suitable education.
- 3.3 The previous Westminster policy resulted in the new Tri Borough team responsible inheriting a list of 70+ EHE children; although in some cases there were reports from parents/carers on proposed education plans, the previous policy meant that in the significant majority of cases, neither parents nor children had ever had face to face contact with any Local Authority officer in relation to EHE provision.
- 3.4 During the course of the last 12 months all families on the list have been contacted; this has resulted in officers establishing that 60% were recorded inaccurately as Westminster EHE children –
- 28 children had returned to school
  - 9 children were no longer Westminster residents (including 5 who were no longer in the UK)
  - 6 children were over statutory school age
  - 2 children were not in receipt of any education at all; parents wanted advice on school placements
  - 2 children have statements of SEN; EHE had not been approved by the Local Authority's SEN service
  - 10 children cannot be traced and investigations continue
  - 13 children (9 families) are confirmed as EHE and will be supported under the new policy, along with all children identified as EHE Westminster residents since September 2013.

#### **4. On-going engagement with partners**

- 4.1 A Tri Borough EHE Working Party has been planned to include advocates Local Authority officers and EHE parents, to improve communication and understanding between the Local Authority and EHE families.
- 4.2 An initial scoping meeting, attended by Local Authority officers, advocates and a parent governor, took place in October 2014 and was used to agree terms of reference and explore ways to ensure different views were represented. Four further meetings are planned between January and June 2015. Nominations for membership of the working party are currently being sought and, in an attempt to maximise engagement, communication is planned with all EHE families shortly.
- 4.3 In addition, the Local Authority has offered to facilitate informal meetings with EHE families, either by borough or as one event, to enable interested families to be nominated by the EHE community, to sit on further working group meetings and contribute to plans and ideas to improve working relationships.
- 4.4 An early task of the working group will be to review template letters utilised by the Local Authority, seeking EHE parents/carers' feedback and input into future communication.
- 4.5 Additionally, the Local Authority is currently collating information, through a simple anonymous questionnaire, from all EHE families who have met with the Home Education Adviser this academic year. Of the 6 returns received to date, all families have responded that they understood the purpose of the meeting, found the guidance issued clear and found the meeting with the Home Education Adviser helpful.
- 4.6 Once a larger number of returns are received, the collated results will be shared with the working party and used to contribute to planning future services.
- 4.7 Local Authority officers regularly meet with other professionals working with EHE families and are active participants in the London Home Education Officers forum. This is an opportunity to ensure changes in locally agreed policy and procedures are bench marked against other boroughs' best practice.

#### **5. Conclusion**

- 5.1 It is proposed that the revised policy and procedures, which still aims to be 'light touch' and currently suggests only an annual meeting with the HEA, better supports Westminster in its responsibilities to ensure all children living within Westminster are in receipt of a suitable education, be it in school or otherwise, including EHE.

**Case study 3**

A school contacted the Local Authority to notify that they had received written confirmation from a mother that she had decided to home educate her 13 year old. The Local Authority made contact with the family and established that the child was in fact, receiving no education whatsoever but was instead caring full time for her mother. The family were not known to any support services, but after an initial assessment, referrals were made to mental health services and a young carers group. The child was returned to school with appropriate support in place.

- 5.2 Although the Home Education Adviser has observed some comprehensive and imaginative EHE provision, meeting with families to discuss their EHE provision continues to identify families who:
- Want advice on aspects of education and learning
  - Did not fully understand the implications of their choice
  - Want help with returning a child to school
  - Have previously unidentified social care needs.
- 5.3 The recommendations from the working party will be reported back to the Cabinet Member for review in summer 2015.



## Children, Sports and Leisure Policy and Scrutiny Committee

<b>Date:</b>	Monday 24 <sup>th</sup> November 2014
<b>Classification:</b>	General Release
<b>Title:</b>	Promoting an ActiveWestminster: A review of the approach in promoting participation sport and physical activity for children and young people
<b>Report of:</b>	Director of Sport, Leisure and Wellbeing
<b>Cabinet Member Portfolio</b>	Cabinet Member for Sports, Leisure and Open Spaces Portfolio
<b>Wards Involved:</b>	All
<b>Policy Context:</b>	Better City Better Lives / ActiveWestminster Strategy
<b>Report Author and Contact Details:</b>	<b>Andy Durrant, Head of Sport and Wellbeing.</b> <a href="mailto:adurrant@westminster.gov.uk">adurrant@westminster.gov.uk</a>

### 1. Executive Summary

The ActiveWestminster strategy (2008-2013) provides a clear framework in which to develop sport and physical activity services over the identified five year period. Whilst this document has come to the end of its lifespan, development of the new strategy will be progressed through the ActiveWestminster Board, which will involve several council departments such as Public Health and Children's Services, in addition to a range of public, private and voluntary sector stakeholders through the established ActiveWestminster partnership.

A key priority within the Council's ActiveWestminster Sport and Physical Activity Strategy is to provide opportunities which lead to increased participation by children and young people. A core part of this strategy is improving the quantity and quality of PE & school sport, in addition to developing more community based opportunities to take part in sport and physical activities. These priorities are also reflected within the Council's 12 Olympic and Paralympic legacy programmes that were launched in 2012, from increasing the community use of schools sites to developing inter-school competitions and training for teachers.

Several changes in funding to school and community sport by Central Government have led to a redesign and refocus of some services. This report

includes information on how the Council is responding to the changes and the key activities to further improve participation in high quality sport and physical activity opportunities in Westminster schools and communities.

## **2. Key Matters for the Committee's Consideration**

It is recommended that:

- (a) Members consider the approach of the strategy and the opportunities available to promote and develop participation in sport and physical activity by children and young people.
- (b) This report seeks to provide Members an opportunity to consider the overall strategy for promoting the development of PE and school sport and community sport through targeted provision and initiatives.
- (c) Members provide feedback to Officers to help shape the further development of the annual ActiveWestminster Activity Plan and the work of the Sports, Leisure & Wellbeing team. In particular, Members are asked to consider potential areas in which there is a lack of provision and opportunity to engage more children and young people.

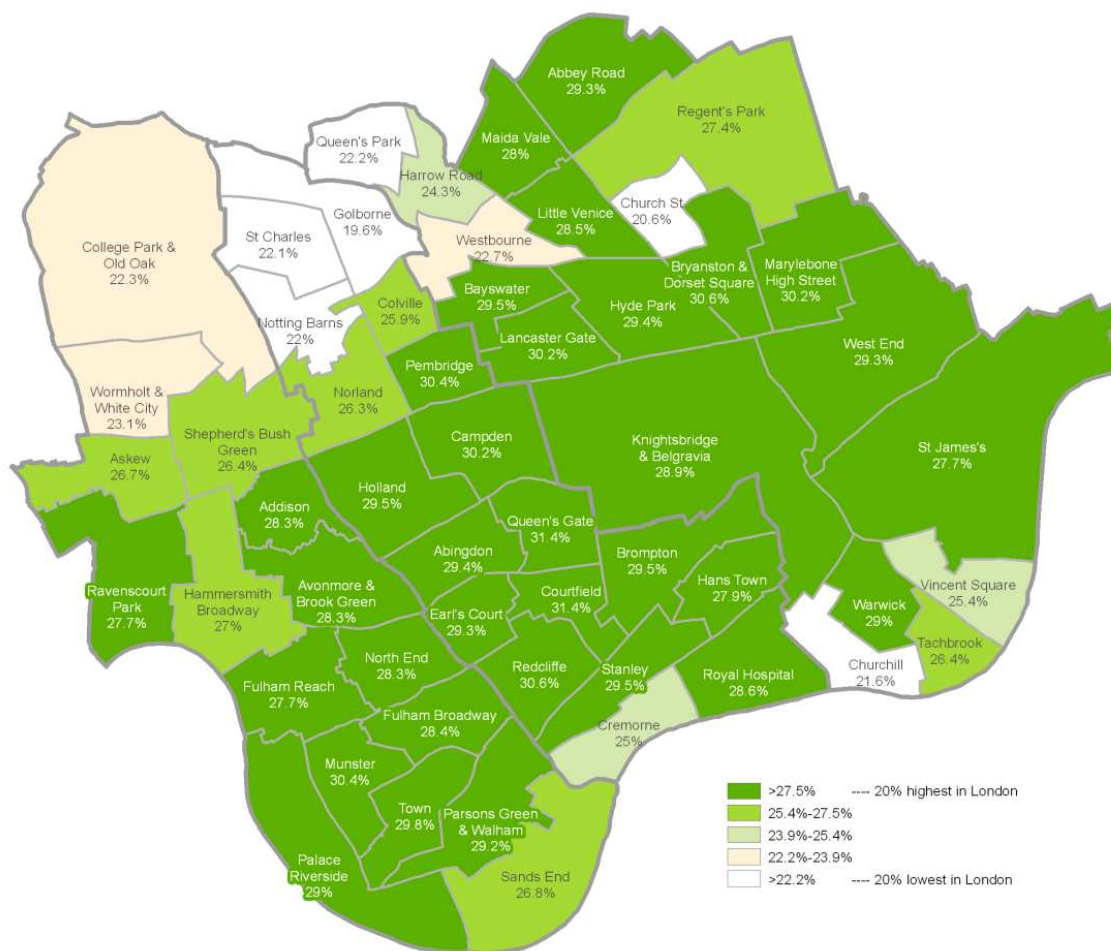
## **3. Background**

- 3.1 The Council's Sport, Leisure & Wellbeing service lead on the delivery and development of sport and physical activity across the City, in partnership with a range of cross sector stakeholders and agencies.
- 3.2 The ActiveWestminster strategy, which is structured around 5 themes, seeks to improve opportunities which encourage those who live, work and study in Westminster to participate in sport and physical activity.
- 3.3 The strategy aims to address the key issues concerning sport and physical activity within the City and to deliver a range of tangible improvements to build a stronger sport and physical activity infrastructure and provide high quality opportunities for participation at every level.
- 3.4 Delivery of the strategy is underpinned by an annual activity plan which identifies and monitors a number of specific actions which will positively contribute towards the aims and objectives of the strategy. Outcomes from this activity plan are reported to Committee Members through the business planning process for the service.
- 3.5 Development and implementation of the strategy has been led and driven by the Council, in collaboration with a range of stakeholders through the creation of an ActiveWestminster Partnership and Board.



3.6 Both strategy and annual activity plan highlights the need to address the rising impact of inactivity on the health and wellbeing of our residents. Studies have shown the direct impact that inactivity has on a number of associated health conditions and mortality rates from coronary heart disease to diabetes that would be decreased if we can get people moving more, more often in everyday life. In fact the estimated direct cost of physical inactivity to the NHS across the UK is £1.06 billion.

3.7 More locally in Westminster officers have been working with colleagues in Public Health to conduct the first Joint Strategic Needs Assessment (JSNA Feb 2014) specially on physical activity, with recommendations and an action plan being delivered through the Physical Activity Steering Group. The JSNA provides an excellent insight to some of the national and local issues, including specific areas in Westminster that present higher levels of inactivity as show in figure 1.



**Figure 1 - Ward estimates of percentage of adults aged 16 years or older who participate in 30 minutes of moderate intensity sport or active recreation at least 3 times per week (2010/11)**

3.8 Estimates from the 5<sup>th</sup> Active People Survey suggest the Church Street, Queens Park and Churchill areas have some of the lowest levels of participation in sport and active recreation in London. In contrast, the more affluent areas are likely to be some of the most physical active in London and England.

3.9 The ActiveWestminster Strategy is structured into five key themes- ‘Participation’, ‘Places’, ‘Progression’, ‘People’ and ‘Partnership’ and is summarised in Figure 2. The ‘Participation’ theme includes a strong focus on the improvement of targeted sports activities for children and young people both in schools and in community settings across the City.

**Figure 2 - ActiveWestminster strategy framework**

ActiveWestminster works to improve opportunities which encourage those who live, work and study in Westminster to participate in sport and physical activity.

**Shared Vision**

To see a measurable improvement in the health and wellbeing of people who live, work and study in Westminster by encouraging them to participate in sport and physical activity and to acquire new skills through high quality casual and competitive activities.



<p style="text-align: center;"><b>‘Participation’</b></p> <p><b>Objective</b> Provide and promote more sport and physical activity opportunities for all members of our community.</p> <p><b>Strategic Priorities</b></p> <ul style="list-style-type: none"> <li>§ Mapping, communication and action planning, particularly for low participation groups</li> <li>§ Encouraging those who are active to do more and influence others</li> <li>§ Engaging and working with communities in deprived areas</li> </ul> <p><b>Success Measures</b></p> <ol style="list-style-type: none"> <li>1. % increase in participation in sport and physical activity</li> <li>2. Narrowing of the gap between participation levels for the population as a whole and low participation groups</li> </ol>	<p style="text-align: center;"><b>‘Places’</b></p> <p><b>Objective</b> Increase and extend the range and quality of sports facilities, active places and spaces and services and programmes, available in the locations where they are most needed.</p> <p><b>Strategic Priorities</b></p> <ul style="list-style-type: none"> <li>§ Facility planning and influencing new development</li> <li>§ Widening access and optimising the use of active places</li> <li>§ Targeting interventions in deprived areas</li> </ul> <p><b>Success Measures</b></p> <ol style="list-style-type: none"> <li>3. % improvement in community access to sports and leisure facilities</li> <li>4. % improvement in resident satisfaction levels for sport and leisure facilities</li> <li>5. Number of parks and open spaces offering opportunities for active recreation</li> </ol>
<p style="text-align: center;"><b>‘Progression’</b></p> <p><b>Objective</b> Increase locally available competitive opportunities for people to develop their sporting skills and improve the sporting ‘pathways’ from playgrounds to podiums.</p> <p><b>Strategic Priorities</b></p> <ul style="list-style-type: none"> <li>§ Increase the number and quality of clubs</li> <li>§ Develop competitive opportunities</li> <li>§ Support the achievement of excellent performance</li> </ul> <p><b>Success Measures</b></p> <ol style="list-style-type: none"> <li>6. Number and breadth of accredited clubs</li> <li>7. % increase in participation in competitions</li> <li>8. Number of young people benefiting from the Champions for the Future Programme</li> </ol>	<p style="text-align: center;"><b>‘People’</b></p> <p><b>Objective</b> Increase ‘workforce’ capacity through the development of volunteering, education, training and employment opportunities throughout the sport and active leisure sector.</p> <p><b>Strategic Priorities</b></p> <ul style="list-style-type: none"> <li>§ Promote and support volunteering</li> <li>§ Promote and support coaching</li> <li>§ Training and career development</li> </ul> <p><b>Success Measures</b></p> <ol style="list-style-type: none"> <li>9. % increase in volunteering in sport and physical activity</li> <li>10. Number of people in vocational training and apprenticeship programmes</li> </ol>

## ‘Partnership Working’

### Objective

Encourage partners to pledge their commitment to ActiveWestminster, deliver the strategy and pursue joint programmes.

### Strategic Priorities

- § Effective operating structure
- § Agreement and implementation of the ActiveWestminster delivery plan
- § Encourage partner contributions, attract and target funding opportunities

### Success Measure

11 Number of active partners positively contributing to the ActiveWestminster Partnership

3.10 The council’s Sport, Leisure and Wellbeing team have a clear strategy in place to engage children and young people across the City in participating in sport and physical activity. The key work strands of this strategy include:

- PE & School Sport (PESS) offer
- Outdoor adventurous activities
- Community sports programme
- Activity programme within Facilities
- Participation (Legacy) Events

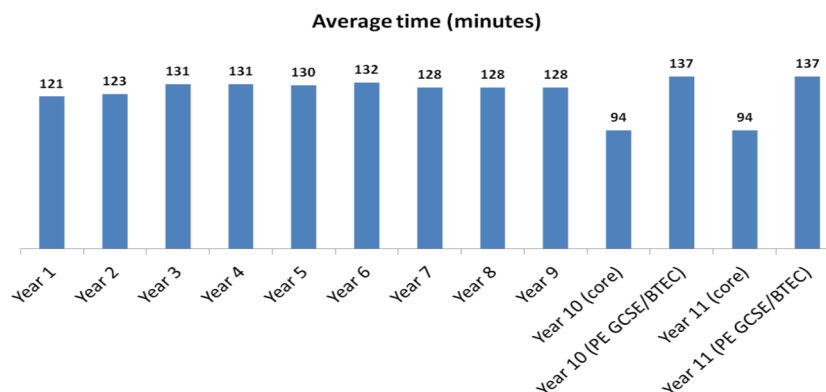
### PE & school sport offer

3.11 From 2003 to 2011 the development and delivery of sport in schools was managed by the School Sports Partnership, an entirely externally funded programme hosted at the sports unit. A team of 7 qualified PE teachers were deployed across all schools in Westminster to support PESS programmes. For example, in 2005 only 55% of young people in Westminster were participating in 2 hours of PE and Sport which increased dramatically to 95% by 2011. Westminster’s performance was also positive in comparison with other Central London authorities as shown in Figure 3 below.

Percentage of pupils who participate in at least two hours of high-quality PE & school sport.	2009
City of Westminster	93%
Kensington & Chelsea	92%
Hammersmith & Fulham	91%
Islington	89%
Lambeth	89%
Southwark	88%
Wandsworth	88%
Camden	86%

**Figure 3- participation in 2 hours of PE & school sport**

3.12 In response to Central Government changes to PE and School Sport policy, from 2011 the sports unit re-focused its approach to schools, ensuring a lead officer was available to continue to provide support to schools through a new ‘buy-back’ offer and continuing to support the annual schools competition programme. Whilst resources to the Sports Unit had been decreased participation continued to increase, by 2012 most year groups achieved more than 2 hours per week of PE as shown in Figure 4 below.



**Figure 4 - total curriculum time in minutes that ALL pupils in each year group spend taking part in PE in a typical week in 2012**

3.13 In March 2013, Central Government announced there would be reinvestment into PE and school sport specifically for primary schools, which meant that from September 2013 (confirmed to continue to 2016) each primary school received £8000 plus and extra £5 top-up per pupil directly from Government.

3.14 In consultation with Head teachers, PE Coordinators and key stakeholders Officers have recently launched an all new buy-back offer to primary schools for academic year 2014/15, which features a core menu of services that the schools have specifically requested. The offer, which can be reviewed in detail in appendix one, features:

- Annual competitions programme
- PESS health checks
- Continued Professional Development Programme
- Leadership Academy
- Satellite Sports Clubs utilising community use of schools

3.15 Since September 20 schools have returned their membership registrations, whilst this is around half of all primary schools, the deadline has not yet passed and all schools have said they are pleased with the new offer that has been presented at PE network and Head Teacher partnerships.

### **Outdoor adventurous activities**

3.16 Sayers Croft, which is based in Ewhurst Surrey, is a 56-acre outdoor adventurous activity facility that can accommodate 200 people at a time. Whilst over 35 schools and groups visit the centre each year over the past 12 months officers have been focused on outreach activity within the City of Westminster, which includes:

- **Forest Schools** – ‘Forest Schools’ focuses on child-led learning, providing participants ownership over the outdoors area during their visits. It allows children to be independent, explore the environment and discover nature. A pilot scheme of seasonal forest school sessions has recently begun at Paddington Recreation Ground, working with St. Saviours, Edward Wilson and Essendine Primary School. Each class will visit the park for a day each term to experience the different seasons

whilst exploring the environmental area in the park. The pilot is currently working with 9 classes, which amounts to around 250 children enjoying Forest School each term. The children range from nursery aged children up to year 4 children (8-9 years).

- **Orienteering** – instructors are currently providing a 6 week programme at Essendine Primary School to teach and develop the skills of orienteering with years 3 to 6. Paddington Recreation Ground is also being used as well as a permanent orienteering course at Ravenscourt Park. To date feedback from teachers and pupils has been very positive and the aim is to expand the programme across further schools.
- **Duke of Edinburgh Scheme** – Sayers Croft provide residential weeks for Gold participants during school holidays throughout the year. Participants, who will not have met before, are aged from 16-25 and take part in a mixture of adventure activities (e.g. zip wire, high ropes and caving) and conservation (e.g. constructing fences in the surrounding woodland and planting trees). Last year 144 participants completed their residential tasks and so far 170 participants have already taken part.

### **Community sports programmes**

3.17 In addition to engaging children and young people during school time the Sports Unit also seeks to promote a well-designed community sport programme in accessible settings during the evenings, weekends and holiday periods.

3.18 With a backdrop of increasingly high levels of childhood obesity and inactivity levels in certain communities (including adults that has a clear impact on family and childhood physical activity levels) the Sports Unit team have continued to provide 'door-step' sport in the right place at the right time and for the right price, creating opportunities for young people to be healthy, stay safe, enjoy, achieve and make a positive contribution.

3.19 Key features within the overall approach for the programme include:

- **Targeted and coordinated** – developed through close partnership working and collaboration with key agencies such as the Met Police, Community Protection, Children's Services, Locality Teams and City West Homes.
- **Local delivery on the doorstep** - the programme aims to contribute to tackling multiple issues associated with gang and youth violence in the most deprived wards in Westminster using multi use games area pitches and youth centres to maximise convenience and access for participants.
- **A 'mixed economy' of delivery** - to maximise accessibility and to promote relevant and engaging opportunities, a breadth of providers are used to deliver the programme. The Council's 'ActiveWestminster Mark'

promotes a level of quality control and accredits local sport clubs and providers.

- **People like me** - To encourage participation and increased engagement, the programme positively seeks to develop local young people (who often start with participating in programmes themselves, live in the local area and understand their local environment and local issues) to participate in the coaching and delivery of the programme through volunteering and paid employment opportunities.
- **School to Community Links** - is not new concept in terms of establishing outreach provision between clubs and schools, however more recently community use agreements with schools have enabled school's curricular provision to extend and link to community clubs and provide accessible sports and leisure activities within attractive settings for children and young people.

3.20 The following initiatives highlight some of the service's key programmes, which are delivered through both a preventative and intervention approach. A significant focus is placed on preventing young people from taking a course toward anti-social behaviour or criminal activities. However whilst preventative programming is preferred, it is recognised that many young people need support and tailored provision as a reactive response to their particular issues, which may include gang involvement, pupil referral placements and not being in education, employment and/or training.

- **The Neighbourhood Sports Club Programme** - providing over 100 hours a week FREE door step sport activities for 8 to 25 years olds across Westminster.
- **Edutain** - the Edutain holiday programme (which means to 'EDUcate' and 'enterTAIN', is a multi-sports & arts based programme for young people aged 8 –13 yrs old. The programme is £1pp per day and is delivered at 3 sites across Westminster in feb, easter Summer 7 Oct holidays.
- **Unity in the Community Tournaments** - is a competitive outlet that brings together regular football sessions. The programme attracts young people from different estates and parts of the City as well as some out of borough areas on a regular basis to help to reduce conflict and youth related violence / anti-social behaviour.
- **ActiveStreets** - to provide more locally accessible, doorstep provision in areas which don't currently offer active recreation facilities, by providing 'Play Streets' across the City.

## Activity Programmes within facilities

3.21 Working in partnership with the council's appointed leisure provider (GLL), Westminster's flagship facilities offer a wide range of programmes aimed at children and young people. These include:

- **Free Swimming** – is offered to children and young people under 19 years of age that either study or live in the City of Westminster. During the May half term this year over 800 participants went swimming across 5 centres.
- **School Sport Coach** – a designated school sport coach employed by GLL is deployed across approximately 5 schools each week, working alongside teachers to promote high quality PE and School Sport. This fits well alongside the team's wider PESS programme and support offer to primary schools.
- **Early Years** – One of our centre's on-going programmes is specifically designed for early years, as studies have shown that engaging children in sport and physical activity at an early age helps support long lasting habits for life and also develops important motor skills that impact on general development. A Monday to Sunday programme offers classes for children aged 0 and up, including waterbabies, children's yoga and music and movement.
- **Holiday Programmes** - various sports camps are provided for children and young people during the main school holiday periods. Paddington Recreation Ground (among other sites) delivers a highly successful programme, for example 180 participants a day enjoyed cricket basketball, tennis and football during the May half term week this year.

## Participation Legacy Events

3.22 Following the success of London 2012 one of the key Legacy initiatives was to explore opportunities to host more high profile sports events in the City of Westminster that are open and engaging to local residents and communities. In 2013 we hosted the first WestminsterMile attracting 3,000 participants and by the second year in 2014 had close to 6,000 registrations and what was even more pleasing were that 2,000 entries came from families.

3.23 The 2015 WestminsterMile hopes to attract over 8,000 participants, which would cement the event as the largest in the world - far outreaching the 5<sup>th</sup> Avenue Mile event in New York. Plans for next year also include a much larger activation area in Green Park that will attract community groups and participates to stay and take part of the event throughout the day, concluding with the chance to see elite athletes such as David Weir and Mo Farah.

## Outcomes and Evidence

3.24 The following table outlines the key outcomes and evidence to date against approved targets.

<b>Programme Name</b>	<b>Detail</b>	<b>Target</b>	<b>Actual 2014</b>
School Competitions	A full calendar of inter-school competitive opportunities is offered to primary and secondary schools. Whilst competition is involved the programme gives pupils an experience of playing sport alongside other schools off-site.	7,000	6,303 participants
Continued Professional Development Programme	Annual CPD calendar for teachers and coaches who work in schools	121	128 teachers trained in last academic year
Leadership Academy	Engaging primary and secondary age students in leadership training and opportunities to develop skills in coaching, sports management	50	93 young leaders
Neighbourhood Sports Club Programme	FREE sports activities in the most deprived areas of Westminster	100 hours per week	110 hours per week
Sports Development Participation Programmes	A range of focused participation programmes commissioned and managed by the sports unit	44,000	60,000
Parkour Programme	A range of Parkour activity delivered throughout Westminster	3,500	3,937
Holiday activities-Edutain Programme	the Edutain holiday programme is a multi-sports & arts based programme for young people aged 8 to 13 yrs old	2,500	3,011
Community Competitions	Unity in the Community	1,500	1,252
Satellite Sports Clubs	Community use of schools sites have created new opportunities to expand the Satellite Club Programme, this year there are	Increase from previous year to 6 new schools to involve 10 schools on the programme in total	10 clubs being delivered in 7 schools targeting around 120 new young people to sports each week.
Westminster Mile	A fully inclusive 1 mile road event for joggers and runners around St James Park.	2013 5,000 (yr1) 2014 4,000 2015 8,000	2013 3,000 2014 6,000 2015 tbc



## **Future opportunities and issues**

- 3.25 **Active Communities.** A key recommendation and programme endorsed by the JSNA for physical activity is the new 'ActiveCommunities' programme is currently being piloted in partnership with Public Health. The programme aims to engage stakeholders and partners at a local level to build greater local opportunities to deliver needs led provision. This will support the development of more locally responsive offer to vulnerable young people through a 'hub and spoke' structure. The Council's sports centres will be positioned as 'active hubs' within local communities and will promote the development and delivery of activities in relevant 'spoke locations' including parks and open spaces, estates, schools and community halls. Analysis has shown that high levels of inactivity overlay with high levels of deprivation displayed in certain ward areas. The pilot has therefore been designed in the North and South of Westminster to explore these issues further and identify potential programming/initiatives that are suitable to such local communities.
- 3.26 **ParkMakers.** Officers are exploring a range of programmes to promote active recreation opportunities in parks and open spaces. The 'ParkMaker' programme seeks to increase the number of opportunities, including activities for children and young people. Having recruited parks staff, personal trainers and volunteers Westminster's newly qualified ParkMakers will be delivering free to access sessions and offering advice to local residents to get involved in sport and activities in several of Westminster's award winning parks.
- 3.27 **Improved communications** – A range of communication improvements are in progress including a new website, search engine
- 3.28 **Member involvement** – Members are very welcome to help shape the future delivery and strategic approach to Westminster's sport and physical activity programmes. Some of the aforementioned programmes for example (ParkMakers and Active Communities) are well suited and specifically designed for local delivery. This allows ward members to be involved in ensuring delivery in their own wards are needs led and contribute positively to local issues. In fact as Active Communities develops ward members will be encouraged to attend and share views on such local issues as one of many vital stakeholders.

## **4. Health and Wellbeing Implications**

The detail of this report relates specifically to the positive impact that increased sport and physical activity has on the health and wellbeing, arising from the issues discussed in your report.

## **5. Financial Implications**

There are no financial implications associated with this report.

## **6. Risks and Mitigations**

The risk management implications relating to the implementation of the ActiveWestminster strategy are identified and managed through the Sports

and Leisure service risk assessment matrix which is monitored regularly and reported corporately.

**If you have any queries about this Report or wish to inspect any of the Background Papers please contact Andy Durrant**  
[adurrant@westminster.gov.uk](mailto:adurrant@westminster.gov.uk)

## BACKGROUND PAPERS

Appendix One: Westminster Sports Unit - Westminster PE & School Sport Network 2014/15

**Westminster Sports Unit** is uniquely placed to offer a comprehensive service to schools at the best possible value. We are able to broker quality services from partners in education, sport and physical activity to help develop and deliver a full PE and school sport offer to your school. The team has the support of two dedicated Sports Development Officers and unlike commercial providers, there is no premium to cover the cost of overheads or profit margins.

In 2014/15 primary schools will once again receive **a sum of £8000 per school plus and an extra £5 top-up per pupil as they did in September 2013 from Central Government.**

### Reporting & Ofsted Arrangements

As you'll be aware, to compliment this funding there will also be **tougher assessment of PE and sport provision via Ofsted** to ensure the funding is bringing the maximum benefit for all pupils, with schools held to account for all expenditure. This will ensure that schools are clear about how PE and sport will be assessed in future as part of the overall provision offered by the school. Schools have the discretion to spend this money as they see appropriate for their school but it must be used for PE and school sport. Guidelines for spending this funding will be made available.

### A New Offer

The uptake from schools for the Westminster PE and School Sport Membership for 13/14 was excellent with 95% schools participating. We want to make sure the membership continues to offer excellent value for money and remains relevant and attractive for schools. Following consultation with Westminster's Head Teacher Executive and PE Subject Leaders, we have revised the last years offer to provide a more focused membership package that reflects the priorities and needs of our schools, whilst continuing to offer some optional but enhanced services.

We have built excellent relationships with a number of partners and PE professionals over the last 10 years that has enabled us to broker high quality support at minimal cost. In turn we are able to offer a membership package that is much lower than the real cost and therefore is a relatively small contribution taken from your allocated PE

premium funding towards improving the amount of high quality PE and school sport in Westminster.

### **Westminster PE & School Sport Membership Package - £490**

1. **Annual primary school sport competitions calendar & online entry**, including School Games level 2 competitions, entry and transportation to School Games level 3 where appropriate and many locally requested competitions and festivals
2. **NQT training & support** – As part of Westminster NQT induction programme, the PE training days offer new teachers practical ideas and importantly ongoing support to teach and observe high quality PE back within the school environment
3. **CPD and teacher training programme** – an expanded annual teacher training programme of sport specific and generic courses aimed at supporting class teachers and coaches to deliver high quality PESS.
4. **PE and school sport health check** – audit of PE and School Sport in your school to gauge the current quality of the offer, suggest improvements and set targets conducted by an education specialist/PE advisor
5. **PE Ofsted support** – an extension to the health check, the Ofsted support will use the subject specific descriptors to aid schools in their preparation for Ofsted
6. **PE network meetings & Review Day (inc CPD sessions)** – three half day meetings and annual PE and School Sport review day.
7. **Support to gain the School Games Mark** – a member of the WSU team will spend time in the school helping teachers to understand which criteria they meet (bronze, silver or gold) and develop a plan to reach the next level.
8. **Leadership Academy** – using the School Sport Organising Crews programme from the Youth Sport Trust, primary schools will be given resources to develop young leaders in their school to become a helpful PE and school sport workforce
9. **Healthy Schools Partnership** – support and guidance to member schools to provide greater physical activity opportunities, this might include establishing a midday supervisor programme for break and lunch times, zoning the playground and breakfast clubs. Programmes such as this will be developed in partnership with Healthy Schools and Physical Activity lead officers
10. **PE safety membership** – [www.PEsafety.com](http://www.PEsafety.com) access to this invaluable website gives a 24hour response to any question schools might have regarding safety in PE and school sport. The site is managed by two physical and outdoor education specialists
11. **Annual online school sport survey** – opportunity to feedback on progress made during the year and indicate your schools key areas of required support for the coming year
12. **E-Newsletters ‘School Link’** - published each term with key information and upcoming dates

### **Westminster PE & School Sport Enhanced Services**

(The below programmes and services have individual prices to allow schools the option to pick and mix)

- a) **Level 1 School Games support** – schools will receive support on one day per term to ensure that every pupil in their school is taking part in level 1 competition (£450)
- b) **Leadership Academy** – in the enhanced package, WSU will be able to come into your school and train and develop the SSOCrew ready for deployment for your activities (£150)
- c) **Primary Schools Youth Sport Trust membership** – membership to the Youth Sport Trust provides schools with additional resources and discounts to their services (£300)

### **Additional Services**

Beyond the membership package, schools are expected to use the remaining PE premium funding to add value to PE and School Sport. Therefore, working in partnership with London Sport (regional sport and physical activity body funded by Sport England) we would be happy to broker and coordinate the arrangements on your behalf with regards to buying in additional services.

This may include:

- **Support with PPA cover and team teaching** – we only use accredited providers through the ActiveWestminster Mark which assesses providers against criteria for minimum operating standards
- **Recruitment of specialist PE teachers** – this could be a shared post between schools by pooling a proportion of funding, a model which some schools are opting for
- **Apprentice PE Assistant** - The National School Apprenticeship programme offers a unique opportunity for primary schools to employ a full-time PE assistant
- **Improved links with NGBs** of sport and their schools offer to develop school club links
- **Satellite sports clubs** these will offer open community sessions based at hub school sites
- **Any bespoke service** that you may require specific to school needs such as whole school INSET training

## Work Programme

Children, Sports and Leisure Committee

### ROUND ONE (18 June 2014)

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	<ul style="list-style-type: none"> <li>• Cabinet Member for Children and Young People</li> <li>• Cabinet Member for Sport, Leisure and Open Spaces</li> </ul>
<b>Special Education Needs (SEN) Strategy</b>	Review of the proposed strategy for children with high needs, those with Special Educational Needs (SEN) and disabilities	<ul style="list-style-type: none"> <li>• Alison Farmer</li> </ul>
<b>Volunteering in Westminster</b>	Update on implementation of Council's vision for Voluntary and Community Sector	<ul style="list-style-type: none"> <li>• Cllr Steve Summers</li> <li>• Richard Cressey</li> </ul>

### ROUND TWO (6 Oct, 2014)

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	<ul style="list-style-type: none"> <li>• Cabinet Member for Children and Young People</li> <li>• Cabinet Member for Sport, Leisure and Open Spaces</li> </ul>
<b>Annual Safeguarding review</b>	To examine the work of the Safeguarding Board in the last year and the plans for the following year.	<ul style="list-style-type: none"> <li>• Tri-Borough Safeguarding Officers</li> </ul>

# Work Programme

Children, Sports and Leisure Committee

## ROUND THREE (24 Nov, 2014)

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	<ul style="list-style-type: none"> <li>• Cabinet Member for Children and Young People</li> <li>• Cabinet Member for Sport, Leisure and Open Spaces</li> </ul>
<b>School Meals Service</b>	<p>To examine the recommissioning of the school meals service</p> <p><b>At the meeting of 6 October it was agreed that this item would be delegated to a Task Group. First meeting of the Task Group is due to take place on 27 November 2014.</b></p>	<ul style="list-style-type: none"> <li>• Rachel Wright-Turner</li> </ul>
<b>Children who are educated at home (Elective Home Education)</b>	To examine the issues associated with children who are educated at home.	<ul style="list-style-type: none"> <li>• Ian Heggs</li> </ul>
<b>Promoting an Active Westminster</b>	Review of the approach in promoting participation sport and physical activity for children and young people.	<ul style="list-style-type: none"> <li>• Andy Durrant</li> </ul>

## ROUND FOUR (12 Jan, 2015)

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	<ul style="list-style-type: none"> <li>• Cabinet Member for Children and Young People</li> <li>• Cabinet Member for Sport, Leisure and Open Spaces</li> </ul>
<b>Annual Education Report 2012 / 2013</b>	The committee will evaluate the key areas of success and areas to be developed in the Annual Education Report.	<ul style="list-style-type: none"> <li>• Ian Heggs</li> </ul>

# Work Programme

## Children, Sports and Leisure Committee

<b>Year 6 - 7 Transition</b>	The committee will examine what is available for pupils who are transferring to a Westminster secondary school.	<ul style="list-style-type: none"> <li>Jayne Vertkin</li> </ul>
<b>Annual Review of the Looked After Children, Care Leavers and Corporate Parenting</b>	Evaluation of work undertaken into LAC, Care Leavers and Corporate Parenting. <b>At meeting of 6 October it was agreed to roll over this item to a future meeting (ie not November).</b>	<ul style="list-style-type: none"> <li>Andrew Christie</li> </ul>

### ROUND FIVE (9 February, 2015)

<b>Agenda Item</b>	<b>Reasons &amp; objective for item</b>	<b>Represented by:</b>
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	<ul style="list-style-type: none"> <li>Cabinet Member for Children and Young People</li> <li>Cabinet Member for Sport, Leisure and Open Spaces</li> </ul>
<b>Children and Families of Service Personnel</b>	Update on identifying and diminishing any disadvantage linked to children of military families, including school places, children's services and youth facilities.	<ul style="list-style-type: none"> <li>Andrew Christie</li> </ul>
<b>Implementation of the targeted early learning offer for 2 year olds</b>	To update the Committee on progress on the implementation of the targeted early learning offer for 2 year olds, which will be extended to schools in the year ahead.	<ul style="list-style-type: none"> <li>Rachel Wright-Turner</li> </ul>
<b>Strategy for the new leisure facility management contract</b>	To examine the recommissioning of the contract for the management of the Council's sports and leisure facilities.	<ul style="list-style-type: none"> <li>Richard Barker</li> </ul>

# Work Programme

Children, Sports and Leisure Committee

## ROUND SIX (30 March, 2015)

Agenda Item	Reasons & objective for item	Represented by:
<b>Cabinet Member questioning</b>	To hold to account and give 'critical friend' challenge to the portfolio holder.	<ul style="list-style-type: none"> <li>• Cabinet Member for Children and Young People</li> <li>• Cabinet Member for the Community</li> </ul>
<b>School Organisation Strategy</b>	To examine the school organisation strategy including school placings.	<ul style="list-style-type: none"> <li>• Ian Heggs</li> </ul>
<b>The new sport and physical activity strategy for Westminster</b>	To review the emerging new ActiveWestminster strategy	<ul style="list-style-type: none"> <li>• Richard Barker</li> </ul>

## Other Committee Events & Task Groups

Briefings	Reason	Type
n/a	n/a	n/a